



KANKAKEE COMMUNITY COLLEGE
District 520

December 14, 2021

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Catherine Boicken, Secretary
 Mr. Jerald Hoekstra
 Mr. Patrick Martin
 Mr. William Orr
 Mr. Michael Proctor
 Ms. Samaria Rosenthal, Student Trustee

Also attending in person were:

Dr. Michael Boyd, President
 Administrative Staff

There was no public comment. Dr. Boyd welcomed guests JuTun Andrews-King on behalf of the Faculty Association and Jim Wosz, IT Network Systems Coordinator. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the November 8, 2021 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
 Motion Carried

The Recording Secretary presented the Minutes from the December 3, 2021 Committee of the Whole meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the December 14, 2021 Consent Agenda Action Items 1-6 as follows:

***APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept The Workforce Board's grants for Trade Adjustment Assistance – Kankakee and Livingston Counties in the amounts of \$6,000 and \$7,755.49 for the period 10.1.21-9.30.22.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the Illinois Green Economy Network (IGEN) grant for alternative fuels in the amount of \$10,000 for the period of 7.1.21-6.30.22.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursement as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a Kubota tractor.

***RENEWAL OF THE PROPERTY, CASUALTY, LIABILITY INSURANCE**

The administration recommended the Board approve binding insurance coverage as presented, effective January 1, 2022.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARD

The Board recommended the Board approve awarding the bid for asbestos abatement in building 5 to Valor Technologies Inc. in the amount of \$29,000. Motion was made by Mr. Orr and seconded by Mr. Proctor to approve the contract as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADOPTION OF THE TAX LEVY

The administration recommended the Board adopt the tax levy for 2021 in the amount of \$10,813,398, which is \$420,489, or 4.05%, higher than the 2020 extension. The total tax rate, including bonds, for 2021 is estimated to be at 48.12 cents, a slight decrease from the 2020 rate of 49.36 cents. Motion was made by Mr. Martin and seconded by Mrs. Boicken to adopt the tax levy as presented on the Certificate of Tax Levy. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF RECOMMENDED 2022-23 ACADEMIC CALENDAR

The administration recommended the Board approve the 2022-23 academic calendar, which provides for instructional days beyond the number required by state law. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the 2022-23 academic calendar as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ACCEPTANCE OF FIRST READING OF KCC BOARD OF TRUSTEES POLICY MANUAL REVISIONS

The administration recommended the Board accept as a first reading the KCC Board of Trustees Policy Manual. Motion was made by Mrs. Boicken and seconded by Mr. Martin to accept the first reading of the KCC Board of Trustees Policy Manual as presented in preparation for a second reading for approval. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ACCEPTANCE OF FIRST READING OF KCC FOUNDATION BOARD BYLAWS

The administration recommended the Board accept as a first reading the KCC Foundation Board Bylaws. Motion was made by Mr. Proctor and seconded by Mr. Orr to accept the first reading of the KCC Foundation Board Bylaws as presented in preparation for a second reading for approval. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF RESOLUTIONS HONORING FULL-TIME RETIREES

The administration recommended the Board approve and sign the resolutions honoring KCC full-time retirees Elizabeth Becvar, Ralph Flores, Glenda Forneris, Carol Hubert, Darla Jepson, Dave Massey and Dana Washington. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the resolutions as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Dr. Thompson gave a KCC Foundation update to the Board as presented. Dr. Boyd gave his report to the Board. End-of-semester activities included RN and respiratory pinnings and the nursing honor society induction. HVAC upgrades are complete with UVC lighting; extension sites will also receive upgrades. All employees are now required to log in with multi-factor authentication as a safeguard against a cyber security attack. VP Purcell reported that there will be three commencement ceremonies again this year.

Trustee Orr gave his ICCTA report to the Board. He encouraged the trustees to contact legislative representatives with key points from the ICCTA legislative agenda, such as baccalaureate degrees at Illinois community colleges; currently community colleges in 28 states have BS degrees in applied areas. Trustee Orr also encouraged the Board to attend an upcoming regional meeting, date to be determined.

SBOT Rosenthal gave her report to the Board. Student Advisory Council (SAC) held several end-of-semester activities that the students enjoyed. SAC members attended an ASAG fall summit about student government issues and training. SBOT Rosenthal held a “spill the tea” where she received helpful feedback from students. The basketball teams’ Pack the Place was well-attended, and food was sponsored by the KCC Foundation. Activities are being planned for spring semester’s Welcome Week.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for October 31, 2021 and the Investment and Financial Summary Report for November 30, 2021. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Orr, Proctor, Widholm, Hove

ABSTAIN: Martin

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$5,244,461.13, twelve (12) purchase order requisitions over \$10,000, and two (2) special bills totaling \$194,346.06 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board went into closed session at 5:30 pm. The Board returned at 5:51 pm. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Request to Hire Director of Student Success
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Career Services Contracts

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:54 pm was made by Mr. Widholm and seconded by Mr. Proctor. On roll call, the vote was:


AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Approved:

Chair

Respectfully submitted,

Karen Slager, Recording Secretary



Secretary